

Competitive TUI Quick Reference Guide

MITEL

NuPoint Messenger IP

ACCESSING YOUR MAILBOX FROM OUTSIDE THE COMPANY

- Enter the NuPoint Messenger™ system access number.
- Enter your mailbox number followed by the * key.
- Enter your passcode.

You're now at the main menu (shown below) and are ready to begin messaging!

MAIN MENU

PLAY MESSAGE

WHILE PLAYING:

Rewind	1
Pause/Restart	2 ABC
Fast Forward	3 DEF
Date & Time	5 JKL
Attendant	0 0
Skip to Next Message	#
Skip Message	3 DEF 3 DEF
Exit to Main Menu	9 WXYZ
Online Help	0

AFTER PLAYING:

Play Next Message	1
Replay	4 GHI
Date & Time	5 JKL
Give	6 MNO
Discard Message	7 PQRS
Discard Message & Exit to Main Menu	7 PQRS 9 WXYZ
Reply	8 TUV
Save	9 WXYZ
Save & Exit to Main Menu	9 WXYZ 9 WXYZ
Online Help	0
Attendant	0 0

MAKE MESSAGE

Review	7 PQRS
Discard	3 DEF
Append	2 ABC
Exit to Main Menu	9 WXYZ
Message Addressing	6 MNO
Confidential	2 ABC
Receipt request	7 PQRS
Urgent	8 TUV
Future delivery	3 DEF
Exit options	9 WXYZ

USER OPTIONS

Change Greeting	4 GHI	Call Schedule Options	2 ABC
Change Name	6 MNO	Tutorial	8 TUV
Change Passcode	7 PQRS	Exit to Main Menu	9 WXYZ
Distribution Lists	5 JKL		

1	2 ABC	3 DEF
4 GHI	5 JKL	6 MNO
7 PQRS	8 TUV	9 WXYZ
* Exit	0 Transfer to an extension	# Transfer to Operator
0	0	