



Call key:

With this key you connect or disconnect a call.

Menu key:

Repeated pressing easily takes you to further functions:
Press the M key several times if necessary in the idle state or during a call.

C key:

Press briefly: Cancel last input or go back a step.
Press with a long keystroke: Switch the terminal off/on or go back to the beginning.

Foxkeys:

The displayed functions in the lowermost display line can be selected directly with the Foxkeys.

i in the Display:

Press the Info key one or more times for more information.

+ in the Display:

Press the Info key for the rest of the information.

Call diversion:

- Incoming calls are to be diverted:
1. Press the M key repeatedly until "Diversion" appears in the display.
 2. Press the Foxkey under "Divert".
 3. Press the Foxkey under "∧" until "Divert to subscriber" appears in the display and then press the Foxkey under "OK".
 4. Enter a number.
 5. Press the Foxkey under "OK" in the display appears "Divert to:".
 6. Deactivate diversion: Press the Foxkey under "Reset" (if "Reset" not visible in the display: keep pressing the Info key until "Reset" appears).

**Connecting/
Transferring:**

- During a call:
1. Press the Foxkey under "Enquiry call".
 2. Enter the number and wait until the call is answered.
 3. Press the Call key and the call is transferred (if nobody picks up, press the C key to reconnect the first call).

- Brokering:** Switching between two callers and simultaneously conducting two calls.
During a call:
1. Press the Foxkey under "Enquiry call".
 2. Enter the number and wait until the call is answered.
 3. Press the Foxkey under "Brokering" to switch callers.
- Hands-free operation:** You telephone without putting the handset to your ear.
Warning! Do not put the handset to your ear because the volume greatly increases!
1. Press the Loudspeaker key.
 2. End handsfree operation: Press the Loudspeaker key again.
- Conference call:** You can connect several callers for a conference call.
During a call:
1. Press the Foxkey under "Enquiry call".
 2. Enter the number and wait until the call is answered.
 3. Press the Menu key repeatedly until "Conference" appears in the display.
 4. Press the Foxkey under "Conference".
 5. Add participants via inquiry.
 6. Leaving a conference call: Press the Call key.
- Callback:** Request callback: The person is busy or does not answer.
1. Press the Foxkey under "Callback".
 2. Press the call key, the display shows "Call expected...".
 3. Delete callback, press the Foxkey under "Reset".
- Dialling by name - Quickdial:** Select from all of the names stored in the telephone system:
With Quickdial you only need to press the digit keys once for each letter, even though each key is assigned three letters (the system administrator can tell you whether surname or first name has been entered first):
1. To select a person to call, press the first couple of letter keys once (first name and surname can be separated using the Hash key).
 2. Press the Foxkey under "ABC".
 3. Press the Foxkey under "⌘" as often as necessary to display the desired name.
 4. Initiate call: Press the Call key.
- Vibra call menu:** Incoming calls can be signalled by vibration.
Press and hold the Loudspeaker key a moment: The Vibra call menu opens (only with Office 135 pro).

Further functions and settings of the telephone as well as the declaration of conformity are available in the extensive User's Guide. It is available from your system administrator or you can access it at:

<http://www.aastra.com/docfinder>