
MiCollab Vidyo

ADMINISTRATOR QUICK REFERENCE GUIDE

Release 7.0



NOTICE

The information contained in this document is believed to be accurate in all respects but is not warranted by Mitel Networks™ Corporation (MITEL®). The information is subject to change without notice and should not be construed in any way as a commitment by Mitel or any of its affiliates or subsidiaries. Mitel and its affiliates and subsidiaries assume no responsibility for any errors or omissions in this document. Revisions of this document or new editions of it may be issued to incorporate such changes.

No part of this document can be reproduced or transmitted in any form or by any means - electronic or mechanical - for any purpose without written permission from Mitel Networks Corporation.

TRADEMARKS

Mitel, MiCollab Client are trademarks of Mitel Networks Corporation.

Windows and Microsoft are trademarks of Microsoft Corporation.

Adobe Acrobat Reader is a registered trademark of Adobe Systems Incorporated.

Other product names mentioned in this document may be trademarks of their respective companies and are hereby acknowledged.

MiCollab Vidyo Administrator Quick Reference Guide
Release 7.0 – September 2015

®,™ Trademark of Mitel Networks Corporation
© Copyright 2015 Mitel Networks Corporation
All rights reserved

Purpose of this guide

The purpose of this guide is to provide a quick reference for administrators who are administering MiCollab integration with Vidyo deployment. The guide provides MiCollab and Vidyo server configuration information.

MiCollab supports the following Vidyo components:

- Vidyo Portal / Router: Version 3.3.4
- Vidyo Gateway: Version 3.3.2
- Vidyo Desktop Client: Version 3.4 and 3.5

Prerequisites

This guide assumes a Vidyo Portal has been licensed and deployed appropriately. See <https://selfservice.vidyo.com/eService/OnlineDocumentation.aspx> for applicable Vidyo documentation.

Consider the following before configuring MiCollab Vidyo:

- For MiCollab to authenticate with the Vidyo Portal both applications must be in the same IP address space. If they are in different IP address spaces then you must configure a router/gateway to act as a proxy to allow the two applications to communicate.
- A fully qualified domain name (FQDN) must be assigned to the Vidyo Portal. The FQDN must be resolvable within the network.
- An administrator account must be created.
- Distinct email addresses for the administrator and user accounts must be used. An administrator account cannot use the same email address as a user account.
- Vidyo provides two variants of the Windows Desktop installer:
 - Administrator: requires administrator privileges on the Windows Desktop
 - User: requires the VidyoDesktopUserInstaller

MiCollab configuration

Vidyo tenant configuration

1. Log in to the MiCollab Administrator portal.
2. Under **Configuration**, click **Vidyo Settings**.
3. Enter the following information.

| FIELD | DESCRIPTION |
|----------------------------------|---|
| Tenant Identification | |
| Tenant Name | Enter the Vidyo tenant name. |
| Tenant URL | Enter the https address for the Vidyo Portal. Https prevents administrator credentials being passed over http. |
| Tenant Dial Prefix | If the tenant configured on the Vidyo Portal has been assigned a dial prefix, you must enter it this field, otherwise you will not be able to create Vidyo accounts for MiCollab users. |
| Administrator Credentials | |
| Username | Enter the Vidyo administrator username. |
| Password | Enter the Vidyo administrator password. |

4. Click **Save**. MiCollab confirms the URL, connectivity, and credentials.
5. View Vidyo Portal licensing information under **Applications, Licensing Information**.

Licensing Information

This page displays details about user licensing for your applications. "Currently used" totals displayed in red indicate that you have assigned some services for which you are not currently licensed. To purchase or upgrade licenses, please contact your authorized Reseller.

| Application | User Licenses | Currently used |
|-----------------------------------|---------------|----------------|
| Audio, Web and Video Conferencing | 10000 | 0 |
| Nupoint Unified Messaging | 2 | 2 |
| Teleworker | 0 | 0 |
| MiCollab Client | 0 | 0 |
| Console | 50 | 1 |
| Deskphone | 500 | 1 |
| Mobile | 140 | 1 |
| Softphone | 100 | 1 |
| Vidyo Portal | | |
| Executive Systems | 0 | 0 |
| Installs | 1100 | 100 |
| Lines | 10 | 0 |
| Seats | 100 | 4 |
| VidyoPanorama Systems | 0 | 0 |

Creating a user

Create a user on MiCollab to establish a secure authentication tunnel between the Vidyo Portal and MiCollab.

1. Click **Add** under **Users and Services**.
2. Under **Authentication Section**, do **not** select Generate Password. Enter your own login name and password. You need to enter this information in Step 4 of the [Vidyo Portal configuration](#) procedure.

Vidyo Portal configuration

1. Log in to Vidyo Portal using your administrator credentials.
2. Under the **Settings** tab, click **Authentication**.
3. Enter the following information.

| FIELD | DESCRIPTION |
|----------------------------------|---|
| Authentication Type | Select Web Service. |
| Authentication using Web Service | Enter the MiCollab url and administrator credentials. |

4. Click the **Connection test** button. Enter the information you configured for the MiCollab user in Step 2 of the [Creating a user](#) procedure. Click **Submit**.
5. Select the user types you wish to be authenticated by MiCollab.

Adding Vidyo to MiCollab user accounts

1. Log in to the MiCollab Administrator portal and select **Users and Services**.
2. Click **Add** or **Quick Add** to add users.
3. MiCollab templates support Vidyo services. Vidyo is automatically enabled for Premium users. You can manually enable Vidyo services for Basic users by selecting the **Create Vidyo Room for User** check box.
4. Select the desired **Room Type**.

| FIELD | DESCRIPTION |
|------------|--|
| Normal | Select Normal for users. |
| Vidyo Room | Select for physical rooms. A Vidyo Room does not need many of the traditional user services. A Vidyo Room will consist of a phone and a Vidyo Room or VidyoPanorama system. A MiCollab account is associated with the room so the room is displayed in the MiCollab contact directory. |

5. Click **Save**.

MiCollab Desktop Client

1. Launch MiCollab Desktop Client. If VidyoDesktop is not installed, MiCollab Desktop Client downloads VidyoDesktop (HD Video Client).
2. The VidyoDesktop icon is displayed on the MiCollab Desktop Client navigation bar, indicating VidyoDesktop is available.



